PHILCOMSAT HOLDINGS CORPORATION
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GUIDELINES ON PARTICIPATION BY REMOTE COMMUNICATION

I. Coverage

These Guidelines cover all stockholders of Philcomsat Holdings Corporation (the "Company") who wish to participate at the Company's Annual Stockholders' Meeting (the "Meeting") on **November 23, 2026** either by remote communication, by appointing another person as Proxy, by voting in absentia or by appointing the Chairman as Proxy.

II. Registration

1. *Who May Register* – Only stockholders of record as of the close of business hours on **October 22, 2026** may register their participation at the Meeting.

2. *When to Register* – The registration period for stockholders who intend to participate at the Meeting by remote communication, or for stockholders who, while not intending to participate at the Meeting by remote communication, nevertheless wish to vote *in absentia* shall start on **October 23, 2026 at 8:00 a.m. until November 13, 2026 at 5:00 p.m.,** Philippine time (the "Registration Period"). Beyond the Registration period, stockholders may no longer avail of the option to participate at the Meeting or vote *in absentia*.

3. *How to Register* – Stockholders must send a scanned or digital copy of their Registration Form, together with the following documents to the email address 2026asm@phc.com.ph within the Registration period for validation.

    a. <u>For Individual Stockholders</u> –
        1) A recent photo of the stockholder, with face fully visible
        2) A scanned or digital copy of the front and back portions of the stockholder's valid government-issued identification card
        3) Contact details of the stockholder

b. For Stockholders with Joint Accounts –
   1) A recent photo of each stockholder, with face fully visible
   2) A scanned or digital copy of the front and back portions of each stockholder's valid government-issued identification card
   3) Contact details of each stockholder
   4) A scanned copy of the authorization letter signed by all stockholders providing who among them is authorized to cast the vote for the account

c. For Corporate Stockholders –
   1) A scanned copy of a Secretary's Certificate attesting to the authority of the representative to vote for and on behalf of the stockholder-corporation.
   2) A scanned or digital copy of the front and back portions of the representative's valid government-issued identification card
   3) Contact details of the representative

d. For Stockholders represented by Proxy –
   1) A recent photo of the stockholder, with face fully visible
   2) A scanned or digital copy of the front and back portions of the stockholder's valid government-issued identification card
   3) Contact details of the stockholder
   4) A recent photo of the proxy, with face fully visible
   5) A scanned or digital copy of the front and back portions of the proxy's valid government-issued identification card
   6) Contact details of the proxy
   7) A scanned copy of the Proxy Form or authorization letter signed by the stockholder to cast votes for the account

e. For Stockholders under Broker Accounts –
   1) A scanned copy of the broker's certification signed by the broker's duly authorized signatories attesting to the stockholder's number of shares.
   2) A scanned or digital copy of the front and back portions of the stockholder's valid government-issued identification card
   3) Contact details of the stockholder

4. *Validation of Registration* – The validation of the Stockholder's Registration Form shall be completed by the Company within three (3) business days from receipt thereof. The Company will send an email confirming successful validation of the Stockholder's registration. Please note that submission of incomplete or inconsistent information may result in an unsuccessful registration. The Registration/Proxy Form can be accessed and downloaded at our website http://www.phc.com.ph/ASM.html.

Note: The Company shall allow electronic signature for the required documents, as applicable. Notarization requirement shall also be dispensed with at this time. However, the Company reserves the right to request additional information, and original, signed, and notarized copies of these documents at a later date, as it deems necessary.

III. Voting Process

1. *Who Can Vote*

   a. *Stockholder Participating through Remote Communication* – Stockholders participating through remote communication can vote on all matters for approval.

   b. *Stockholder Appointing the Chairman as Proxy* – Stockholders may give the Chairman, as Presiding Officer, the authority to vote on all matters for approval, by appointing the Chairman as Proxy in the Registration Form.

   c. *Stockholder Appointing His/Her/Its Own Proxy* – Stockholders may give his/her/its representative, the authority to vote on all matters for approval, by appointing a Proxy in the Registration Form.

2. *How to Access the Ballot*

Stockholders who intend to participate via remote communication must have validly registered within the Registration Period. Upon successful registration, the stockholder (or his/her/its Proxy) will receive an electronic mail confirming the

registration. The stockholder (or his/her/its Proxy) may submit the Ballot in the Registration Form in advance or participate in the voting process *viva voce*.

Stockholders appointing the Chairman as Proxy or voting *in absentia* shall fill in the ballot in the Registration Form.

3. *When to Vote*

Stockholders (or his/her/its Proxy) participating via remote communication may either vote before or during the Meeting. Stockholders not participating at the Meeting via remote communication but voting *in absentia* or appointing the Chairman as proxy shall submit their ballot together with the Registration Form on or before the close of business hours on **November 13, 2026**. Votes cast *in absentia* will have equal effect as votes cast by proxy.

4. *How to Vote*

a. For items other than the Election of Directors, the stockholder has the option to vote: For, Against, or Abstain. The vote is considered cast for all the stockholder's shares.
b. For the Election of Directors, the stockholder may vote for all nominees, not vote for any of the nominees, or vote for some nominees only, in such number of shares as preferred by the stockholder, provided that the total number of votes cast shall not exceed the number of shares owned, multiplied by the number of directors to be elected.

5. *Appraisal Right*

Stockholders who dissent with any resolution adopted by the majority which may give rise to the exercise of appraisal rights, should follow the procedure described in Item 2 of the attached Information Statement (SEC Form 20-IS)

IV. Tabulation & Validation of Votes

The Proxy Validation Committee will tabulate all votes received and validate the results. Stockholders who register and vote are hereby deemed to have given their consent to the collection, use storing, disclosure, transfer sharing and general processing of their personal data by the Company and by any other relevant third party for the purpose of electronic voting in the Meeting and for all other purposes for which the stockholder can cast his/her/its vote as a stockholder of the Company.

V. Determination of Quorum

Only those stockholders who have notified the Company of their intention to participate in the Meeting by remote communication, and who have successfully registered during the Registration Period, together with the stockholders who voted *in absentia* will be included in the determination of quorum.

VI. Access to the Live Meeting

The meeting can be accessed via the following link:

https://us06web.zoom.us/j/88520939475?pwd=TdsEeEiZllapiQHFxAO8kpnGCaw5ib.1

Registered Stockholders may be required to download an application or register an account to access the live webcast of the meeting. For any technical assistance, stockholders may send their questions or concerns prior to the date of the meeting via email to 2026asm@phc.com.ph with the subject "Technical Assistance" where our IT personnel can assist them. Stockholders are requested to log onto the meeting link at least 15 minutes before the meeting starts to avoid any technical difficulty.

VII. Stockholders' Questions/Comments During the Meeting

Stockholders may send their questions and/or comments during the meeting by email to 2026asm@phc.com.ph with subject "ASM Question/Comment". Stockholders who will participate in the Meeting are encouraged to send their questions and comments before 5:00 p.m. on **November 13, 2026**. Relevant questions on the agenda items will be read and answered by concerned officers during the meeting.

VIII. Recording of the Annual Meeting

Upon adjournment, the Company shall post the recorded webcast of the Meeting on the Company's website, for two (2) weeks. Within this period, stockholders may raise with the Company any issues, clarifications and concerns on the Meeting conducted. The Minutes shall be made available on the Company's website within five (5) days after the Meeting.

IX. Other Matters

For any clarifications or other concerns, stockholders may contact the Office of the Corporate Secretary at 2026asm@phc.com.ph with the subject "ASM Inquiry" or through telephone no. +632 8815-8406.